**Minutes**

**August 17, 2021**

**Butte CPR Board Meeting**

**7:05 – 8:15 p.m.**

**Zoom online**

**In attendance:** Nancy Woodruff, Mitzi Rossillon, Jason Silvernale, Noorjahan Parwana

**Call to Order**

**Approval of previous meeting minutes:** July minutes accepted as presented.

**Public comment (limited to 5 minutes per person):** None

**Reports/Announcements:**

* Treasurer’s report:
	+ A $2,000 check from (?) Butte Historic Trust (?) arrived, yet to be deposited.
	+ Salvage sale income was $339.
* Council of Commissioners meetings: Sale of lot to Butte Historic Trust was denied (9 to 3); In future, Jason or Emma will represent BHT at Council of Commissioner meetings since Historic Preservation Officer, when asked a question by an audience member from MT Historic Trust, was not allowed to speak at this meeting by BSB Chief Executive.
* URA meeting: No report
* HPC meeting: Tracey Miller, Realtor, replaces Russell O’Leary on the HPC.
* Website: No report

**Committee Reports:**

* BHT Revolving Fund: When BSB Council of Commissioners denied acquisition of the lot on N Main, the home purchase agreement with Town Pump went down. BHT members are looking at a Craftsman on S Colorado and a couple of houses on S California. BHT is exploring tax sale properties. Two are not redeemed - one near lower central Butte and one on S Jackson. BHT is trying to contact owners. Tax sale is August 25.
* Prismatic Glass Project: Another volunteer joined the group. She worked with us on the Sewell’s Hardware project. This project is close to completion; however, we extended the contract with SARTA through December 31, 2021. This project will likely be the last prismatic glass project.
* D2D: No report
* HIP: There was discussion about considering extending grants for people who cannot get materials or workers through no fault of their own. CPR could also let grantees re-apply next year. Decision: Board unanimously agreed a reminder should be sent to current grantees reminding them to request an extension.
* Salvage: At the 8/3 salvage sale, we sold several sinks, maple flooring, and wood paneling, bringing in $339. The next salvage sale is Wednesday, September 1 from 4:00 to 6:00.
* Grant match reporting: Board members are reminded to submit your grant match to secretary – (Noorjahan).

**New Business:**

* Admin position: Maggie stepped down. One candidate from the pool that previously applied~~,~~ stands out. Other potential coordinators were suggested. The position pays $25/hour with a limit of 20 hours per month, or $6,000 per year total. Hours are not guaranteed. The new coordinator should be required to put in three hours minimum at the CPR office. Mitzi will email coordinator job description for board review. Jason will reach out to potential applicants. People who are interested should submit resumes.
* Office hours: The BHT coordinator will put in office hours. Board members should be encouraged to put in office hours. The goal would be to have consistent office hours, ~ three hours per day, four or five days per week.
* Historic Register Plaques & Transom Numbers: There was discussion about whether CPR should designate an HIP budget directed ~~to~~ defraying the cost of historic plaques and/or transom numbers. It might be nice to have a drawing at Butte CPR events. Other opportunities to turn this into a fun event with transom numbers/plaques as a reward were discussed. Not all board members saw examples of the transom numbers. Task: A board member who has a copy of samples should share that with the rest of the board (Jason?, Noor?).

**Old Business:**

* Demolition 135 E. Park: No news. Nothing is likely to happen this year.
* Historic District Signs – What’s being proposed? Carol Link sent out a document showing the direction of the proposed Sign Ordinance. Noor ~~Parwana~~ will send a copy to the board for review and comment.

**Next board meetings** –Sept. 21, Oct. 19, Nov. 16, Dec. 21, 2021