

**MEETING MINUTES – March 10, 2020**  
**BUTTE CITIZENS FOR PRESERVATION & REVITALIZATION**

**Call to Order:** Larry Smith called the meeting to order at 7:07 p.m.

**Attendees:** Board Members: Larry Smith, Mitzi Rossillon, Noorjahan Parwana, Nancy Woodruff, Doug Shidler, and Jason Silvernale (via phone). Not present: Pat Mohan. Other attendees: Keegan Hall, Joe Tavary, Shanna Adams, Carrie Fisher, and Scribe Lee Whitney.

**Approval of Previous Meeting Minutes:** A motion was made and seconded and the February 2020 minutes were approved.

**Public comment:** None

**Special Topic – Uptown Butte Master Plan:** Shanna Adams and Carrie Fisher presented plans for an Uptown Butte Master Plan. The group has three good prospects for a contractor to prepare a plan in conjunction with stakeholders throughout the community. They have identified a number of issues and opportunities the contractors will take into consideration as they develop the plan.

**Reports/Announcements:**

- **Treasurer’s Report:** No report.
- **Council of Commissioners:** No report.
- **URA Meeting:** Both Mitzi and Lee attended. There was discussion about the mural guidelines developed by the HPC, with the URA board having a favorable impression.
- **HPC Meeting:** Design review for 15 S. Montana St. was approved. The property at 2519 Moulton St. was determined not eligible for listing in the National Register of Historic Places.
- **Website:** Nancy reported that she updated the minutes and put information about the 1772 project on the website. She added our new debit card to Square Space for payment. After final review of the HIP application that Larry revised, Nancy will put that on the website as well.

**Committee Reports:**

- **HIP Grants:** Larry revised the application and we should publicize 2020 grant availability. Nancy will put on the website and Lee will prepare a press release. Larry asked for other volunteers to help with the HIP granting process. He said that Robert Renouard volunteered to help but would like others. Lee will send an email to members to try to garner others. Doug Shidler also volunteered.
- **Dust to Dazzle Update:** Lee said that the committee met on Monday. They selected the properties and planned to assign people to tasks.
- **Prismatic Glass Project:** Lee and Mitzi discussed two expenditures needed to perform the project. Mitzi requested up to \$400 for miscellaneous costs that have and may arise during the project. The motion was made and passed to fund up to \$400 for the project. Lee stated that a general liability policy will cost \$495 for coverage of this project and others undertaken by CPR with BSB being listed as an additional insured.

Mitzi explained that this is a cost of doing business and may be good for CPR if an opportunity presents itself to salvage items from a County-owned property. In the past, the County was averse to CPR doing that because we lacked insurance. A motion was made and approved to purchase the insurance. Lee did mention though that she is expecting another quote, so will wait until that arrives to ask for an invoice from Payne West.

Mitzi and Lee met with Brianne Downey of the URA to discuss the proposal for the project. Brianne is going to talk with Karen Byrnes about the project coordinator costs, which don't necessarily fall into line with the costs they generally cover. She will let Lee know what Karen has to say. The plan is for Lee and Mitzi to attend the URA meeting on the 24<sup>th</sup>. Lee stated that Jerry Campbell, owner of the property, will be unable to attend the meeting but he signed a letter stating confirming his involvement and monetary commitment to the project.

Lee also reported that Larry signed the SARTA contract, and Julia Crain is getting it signed by the Chief Executive and the Clerk & Recorder.

- **1772 Project:** Keegan reported on the March 5 kick-off meeting, stating that they had a good turnout with people from a variety of fields. He and Joe discussed the various topics that were covered. Although the group was in favor of working on commercial properties, it was fairly unanimous that we should start with smaller residential projects first in a high visibility area. Keegan spoke about the possibility of hiring a consultant to conduct all or part of the feasibility study. A steering committee, thus far made up of Keegan, Joe, Nancy, Jason, Mitzi, and Lee, will meet on Saturday, March 14, to discuss options. Lee suggested she call Todd and Asha Brown to see if they can attend. She also mentioned that Cari Coe expressed an interest in the project. Lee will send a reminder to attendees about the meeting.
- **Sign Committee:** Nancy and Noorjahan discussed the comparables they reviewed and the current zoning regulations in regard to updating the County a sign ordinance. They asked for suggestions of possible partners. Suggestions included: the HPC, the Chamber, the BLDC, Carol Link of Healthlink, the Planning and Zoning Departments, a Commissioner or two, and the Master Plan group. They will contact these entities to determine the level of interest.

**Other:** Mitzi said that a salvage sale schedule should be set soon and the group should have a clean-up session prior to the first salvage sale. Mitzi will discuss with Mike Hogan.

**Adjournment:** Larry adjourned the meeting at approximately 8:55 p.m.