

**BUTTE CPR  
HISTORIC IMPROVEMENT PROJECT - 2011  
APPLICATION**

Butte Citizens for Preservation and Revitalization (Butte CPR) will provide grants, from \$100-\$1000 per year upon completion of approved project per applicant, to eligible candidates for facade preservation of historic structures (pre-1950) in Butte. For more details on guidelines and qualifications see [www.buttecpr.org](http://www.buttecpr.org).

**Minimum Application Requirements**

The applicant shall prepare design documents that fully explain the design, intent, implementation and construction of the proposed project.

***The grant application must include the following:***

**1. Existing Condition Photo Documentation.**

The applicant shall submit photos (slides or prints - color or black and white) which show the current condition of the facade(s) to be improved.

**2. Compatibility with Neighborhood Architecture.**

Any improvement should be compatible with neighborhood historic architecture. With the use of photos and/or drawings, the applicant must demonstrate the "flavor" of the neighborhood and show the relationship of the project facade to its adjacent neighbors and surrounding structures.

**3. Project Illustration.**

If the facade improvement includes significant change from the existing facade, scaled drawing(s) or an accurately drawn perspective of the facade(s) must indicate all aspects of the facade(s) design. The drawing shall have a representative portion colored or can be fully rendered in color to show the relationship of new and existing materials, indicating their color, texture and placement. Grant applications for facade painting must include actual color samples for the proposed colors.

**4. Material and Work Specifications.**

Inclusion of materials and work specifications will improve the application. For example, an application for paint reimbursement might include a description of scraping or sanding before painting as well as the type of primer (oil-based, latex, etc.) to be applied.

**5. Grant Budget.**

A grant budget will be submitted, detailing costs for materials to be applied during the facade work. The budget should include quantities, unit costs, and total costs of all materials.

**6. Timetable.**

A schedule for performance of the improvements should be submitted. Note that all receipts must be submitted to CPR within one year of the grant award to be eligible for reimbursement.

**SECTION I – CONTACT INFORMATION:**

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Building Address: \_\_\_\_\_

Building Owner: \_\_\_\_\_

**SECTION II -- FUNDING**

Type of Grant:

Residential \_\_\_\_\_

Commercial \_\_\_\_\_

Other Funding:

This project will receive the following funding in addition to this CPR grant:

URA Funding Yes\_\_\_\_\_No\_\_\_\_\_

Federal Historic District Tax Relief Yes\_\_\_\_\_No\_\_\_\_\_

Other \_\_\_\_\_ Yes\_\_\_\_\_No\_\_\_\_\_

Optional:

Demonstration of financial need (attached).

**SECTION III -- CHECKLIST**

\_\_\_\_\_ I have attached a written description of my project.

\_\_\_\_\_ I have included photos of the existing condition.

\_\_\_\_\_ My project is compatible with my neighborhood architecture.

\_\_\_\_\_ I have included a rendition of my proposed finished product.

\_\_\_\_\_ I have included a list of materials needed and work specifications.

\_\_\_\_\_ I have included a budget for materials.

\_\_\_\_\_ I have included a timetable for which this project will be completed.

Applicant Signature \_\_\_\_\_

**Return applications by March 31, 2011 to:  
Butte Citizens for Preservation and Revitalization  
P.O. Box 164  
Butte, MT 59703**

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**FOR OFFICE USE ONLY:**

Date Received:\_\_\_\_\_

Designs Submitted:\_\_\_\_\_

Historical Significance:\_\_\_\_\_

Compliance with Butte CPR goals:\_\_\_\_\_

Total Cost: \$\_\_\_\_\_

Amount Requested:\$\_\_\_\_\_

Tax ID number for sending 1099-MISC form (grants over \$600) \_\_\_\_\_